

# Myriad Playout v4.0 Keyboard Shortcuts Reference Guide

## Global keys:

Number Keys 1-9,0	Play Instant Carts 1 to 10
<Shift>+Number Keys 1-9,0	Play Instant Carts 11 to 20
<Ctrl>+Number Keys 1-9,0	Cue Instant Carts 1 to 10
<Ctrl>+<Shift>+Number Keys 1-9,0	Cue Instant Carts 11 to 20
Pause/Break	Toggle Log Playback Mode
<Ctrl>+<ALT>+1	Switch to the 1st tab on the Left hand side of the Main Window
to	
<Ctrl>+<ALT>+5	Switch to the 5th tab on the Left hand side of the Main Window
<Ctrl>+<Shift>+<ALT>+1	Switch to the 1st tab on the Left hand side of the Main Window
to	
<Ctrl>+<Shift>+<ALT>+5	Switch to the 5th tab on the Right hand side of the Main Window
<Ctrl>+<Insert>	Record into highlighted cart on Audiowall
<Ctrl>+<Shift>+<Insert>	Record into first available cart in personal area
<Ctrl>+<Home>	Jump 'Home' on the Log Display screen
<Ctrl>+<Backspace>	Toggle the Stop/Go at the end of the currently playing Log Item
<Ctrl>+<Up>	Scroll up the Station Log 1 item
<Ctrl>+<Down>	Scroll down the Station Log 1 item
<Ctrl>+<PageUp>	Scroll up the Station Log 1 page of items
<Ctrl>+<PageDown>	Scroll down the Station Log 1 page of items
<Ctrl>+<Shift>+<Up>	Move up one item on the Audiowall
<Ctrl>+<Shift>+<Down>	Move down one item on the Audiowall
<Ctrl>+<Shift>+<Left>	Move left one item on the Audiowall
<Ctrl>+<Shift>+<Right>	Move right one item on the Audiowall
<Ctrl>+<Shift>+<PageUp>	Scroll up to the previous hour start in the Scheduled Log
<Ctrl>+<Shift>+<PageDown>	Scroll down to the next hour start in the Scheduled Log
<Ctrl>+<Space>	If in SegEdit mode, do the highlighted action in the Segue Editor
<Ctrl>+F	Open/Close the Find window on the Audiowall
<Ctrl>+J	Open the Jump to Cart window for the Audiowall
<Ctrl>+L	Play the highlighted cart on the Audiowall
<Ctrl>+Q	Starts the Next item in the Station Log ('Go')
<Ctrl>+<Shift>+Q	Pre-Cue the next item in the Station Log
<Ctrl>+<Shift>+<Alt>+Q	Preview the next item in the Station Log in the Preview Player
<Alt>+Q	Display the Q-Audio Engine for the Station Log
<Ctrl>+S	Show/Hide the Segue Editor
<Ctrl>+U	Cue the highlighted cart on the Audiowall in the first available

player

<F1> to <F4>	Controls Cart Player 1 (See Notes below)
<F5> to <F8>	Controls Cart Player 2 (See Notes below)
<F9> to <F12>	Controls Cart Player 3 (See Notes below)
<Shift>+<F1> to <F4>	Controls Cart Player 4 (See Notes below)
<Shift>+<F5> to <F8>	Controls Cart Player 5 (See Notes below)
<Shift>+<F5> to <F12>	Controls Cart Player 6 / Cart Recorder (See Notes below)

Notes:

The keys for each cart player are: Play, Pause, Cue, Eject - i.e.  
<F2> is the Pause key for Cart Player 1  
<Shift>+<F7> is the Cue key for Cart Player5

Holding down the <Ctrl> key while pressing the Play key for a  
Cart Player rewinds that player by 5 seconds

Holding down the <Ctrl> key while pressing the Cue key for a  
Cart Player rewinds that player back to the start

Holding down the <Ctrl> key while pressing the Eject key for a  
Cart Player forward winds that player by 5 seconds

Holding down the <Alt> key while pressing the Play or Cue keys  
for a Cart Player will Play or cue the highlighted  
cart in the active window in that cart player, ejecting what is  
already in that player.

If you have less than 6 Cart Players, the controls for cart player 6 are used for the Cart Recorder  
instead.

<Shift>+<F9>	Start recording
<Shift>+<F10>	Pause recording
<Shift>+<F12>	Stop recording and prompt for further action
<Shift>+<Ctrl>+<F12>	Stop and save the current recording immediately
<Shift>+<Alt>+<F12>	Stop and abandon the current recording

### Audiowall keys:

<A>	Add the highlighted item to the Pad
<C>	Copy the highlighted item to another Cart
<Ctrl>+E	Export the highlighted Cart to a WAV File
<Ctrl>+<Shift>+E	Export the highlighted Cart to a Transport File
<Ctrl>+H	Play the hook of the highlighted Cart in the Hook Player
<Ctrl>+<Shift>+H	Cue the hook of the highlighted Cart in the Hook Player
<Ctrl>+I	Import a WAV File into the highlighted Cart
<Alt>+I	Display extended information about the highlighted Cart
<M>	Move the highlighted item to another Cart

<Insert>	Edit the highlighted Cart
<Ctrl>+<Insert>	Record into the highlighted Cart
<Ctrl>+<Delete>	Delete the highlighted Cart
<Return>/<Enter>	Cue the highlighted item in the first available player

### SmoothEdit keys:

<Ctrl>+I	Hear the Intro Start
<Alt>+I	Set the Intro Start
<Ctrl>+M	Hear the Intro Mid
<Alt>+M	Set the Intro Mid
<Ctrl>+E	Hear the Intro End
<Alt>+E	Set the Intro End

<Ctrl>+H	Hear the Hook Start
<Alt>+H	Set the Hook Start
<Ctrl>+J	Hear the Entire Hook
<Ctrl>+K	Hear the Hook End
<Alt>+K	Set the Hook End

<Ctrl>+O	Hear the Extro
<Alt>+O	Set the Extro

<CTRL>+<	Nudge the selected Timing earlier
<CTRL>+>	Nudge the selected Timing later
<CTRL>+P	Play the selected Timing

<CTRL>+<LeftArrow>	Scroll to the previous cart
<CTRL>+<RightArrow>	Scroll to the next cart

### Log Display keys:

<Ctrl>+C	Copies the highlighted Log item
<Ctrl>+V	Pastes the highlighted Log item
<Ctrl>+X	Marks the highlighted Log item for a "Cut"
<Ctrl>+Z	Used to Select, then swap Log Items - press once to select the initial item, then highlight the other item and press again to complete the swap.

<Space>	In SegEdit mode, do the highlighted action in the Segue Editor In normal mode, Starts the next item in the Station Log ('Go')
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<Home>	Jumps 'Home'
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<Delete>	Soft Deletes/Restores the highlighted log item
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### SmoothEdit Display keys:

<Ctrl>+C	Copies the selected audio/text to the clipboard
<Ctrl>+V	Pastes the audio/text from the clipboard
<Ctrl>+X	Cuts the selected audio/text to the clipboard
<Delete>	Deletes the selected audio/text

<Left>	Rewinds the audio by 1 second
<Ctrl>+<Left>	Rewinds the audio by 1/4 of a second
<Shift>+<Left>	Rewinds the audio by 5 seconds
<Right>	Forward winds the audio by 1 second
<Ctrl>+<Right>	Forward winds the audio by 1/4 of a second
<Shift>+<Right>	Forward winds the audio by 5 seconds
<Insert>	Edit the audio with an external audio editor
<Space>	Starts/Stops the audio playing Note: This only works when the waveform editor has 'focus'